



CERTIFIED EMPLOYMENT APPLICATION

Thank you for your interest in Camelback Academy. Below is a list of requirements needed before being considered for employment. Failure to provide ALL required documentation will delay your application process.

Required Paperwork before Interview:

- Application
- Resume
- Three Letters of Recommendation
- Copy of Certificate
- Current Clearance Card (**Fingerprints**) – DPS
- Transcripts
- SEI Documentation

Please feel free to contact the school office with any further questions at (623) 247-2204

Camelback Academy
APPLICATION FOR EMPLOYMENT

CAMELBACK ACADEMY IS AN EQUAL OPPORTUNITY EMPLOYER DEDICATED TO NON-DISCRIMINATION IN EMPLOYMENT. CAMELBACK ACADEMY SELECTS THE BEST QUALIFIED INDIVIDUAL FOR THE JOB BASED ON JOB-RELATED QUALIFICATIONS REGARDLESS OF RACE, AGE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, ANCESTRY, MARITAL STATUS, SEXUAL PREFERENCE, DISABILITY OR ANY OTHER STATUS PROTECTED BY APPLICABLE LAW.

Please print clearly and complete ALL information requested (complete or put N/A in each space, do not say "see resume.")

Name

	First	Middle Initial	Last
--	-------	----------------	------

Address _____

Home Phone _____ (Area Code) Message Phone _____ (Area Code)

Social Security Number _____

If you are hired, can you present evidence of your legal right to live and work in this country? YES _____ NO _____

ARE YOU CURRENTLY UNDER CONTRACT WITH ANOTHER SCHOOL IN THE STATE OF ARIZONA? YES _____ NO _____

Have you ever been convicted of a felony? YES _____ NO _____ (If yes, state details on back of page.)

Have you ever been arrested but the case is pending/unresolved? YES _____ NO _____ (If yes, state details on back of page.)

Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complain now pending against you before any licensing, certification or other regulatory agency or body, public or private? YES _____ NO _____

If you answered "YES," you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you and the final disposition.

Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teaching certification or otherwise) or by your current or any previous employers?

YES _____ NO _____

If you answered "YES," you must provide the name, address and telephone number of the employer or body and a statement of the accusations against you.

Note: Conviction of a crime is not an automatic bar to employment – all circumstances will be considered.

Are you able to perform the essential functions of the position, either with or without an accommodation? YES _____ NO _____

If you need accommodation, what are your needs? _____

What brought you to Camelback Academy? ___ newspaper ___ employment agency ___ school ___ friend/employee ___ on my own _____ website: provide URL <http://www>. _____

EMPLOYMENT DESIRED

Position _____ Date you can start _____ Salary Desired _____

Are you employed now? _____ If YES, may we contact your present employer? YES _____ NO _____

Have you ever applied to or worked for this Camelback Academy before? _____ Date _____

EDUCATION

	School	City/State	# Years	Did you Graduate?	Major Subject(s)	Degree Earned/YR
High School						
College						
College						
College						
College						
Graduate or Technical						

Have you served in the United States Armed Forces? YES _____ NO _____

Branch _____ Reserve Status _____ Special Training _____

Certifications and Endorsements:

I hold the following Arizona Certifications:	I hold the following Arizona endorsements:

Professional and Community Activities

Other Qualifications/Endorsements

List below present and past employers for the past 10 years beginning with the most recent.

Month/ Year	Name & Address of Employer	Initial Position Title and Duties	Previous Supervisor	Starting Salary	Reason for Leaving
		Final Position and Duties	Telephone Number	Ending Salary	
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					
From:					
To:					

Please account for all unemployment since leaving school and between positions for last ten years. Give dates and state what you were doing.

From:

To:

From:

To:

Please list three PROFESSIONAL References:

NAME	PHONE NUMBER	BUSINESS RELATIONSHIP
1.		
2.		
3.		

Please list three PERSONAL References:

NAME	PHONE NUMBER	RELATIONSHIP
1.		
2.		
3.		

Written Questions:

1) Write a brief statement indicating:

a. The reasons why you desire employment at Camelback Academy _____

b. What plans you have for your professional growth _____

c. What your educational goal is for the future _____

d. Your philosophy of education _____

e. Any qualifications you wish to stress _____

f. Additional information you did not include elsewhere _____

2) What do you want to accomplish as a teacher? _____

3) How do you decide what you will teach in your class? _____

4) What are the elements of a good lesson? _____

5) Would you rather try a lot of way-out teaching strategies, or would you try to perfect the approaches which work best for you? Explain. _____

6) Do you like to teach with an overall plan in mind for the year, or would you rather teach interesting points and let the processes determine the results? Explain. _____

7) A student is doing poorly in your class. You speak to her and she tells you that she considers you to be the poorest teacher she has ever met. How would you respond? _____

8) How do you find your student's strengths? _____

9) How do you learn about student's attitudes and feelings about your class? _____

10) How would you establish a discipline plan? _____

11) What are the characteristics of a good teacher? _____

12) How will you determine whether you have been successful as a teacher? _____

13) What brings you the most joy in teaching? _____

14) What is the most challenging portion of teaching? _____

A parent comes to you and complains that they do not ethically agree with what you are teaching, or it is irrelevant to the child's needs. How will you respond to the parent? _____

**AGREEMENT OF
APPLICANT CERTIFICATION, AUTHORIZATIONS AND
UNDERSTANDING OF EMPLOYMENT RELATIONSHIP**

I hereby state that all the information that I provided on this Application or any other document submitted in connection with my employment, and in any interview, are true and correct. I have withheld nothing that would, if disclosed, affect this Application unfavorably. I understand that if I am employed and any information is later found to be false in any respect or if I have omitted material information, I may be dismissed. I understand that if selected for hire, it will be necessary for me to provide satisfactory evidence of my identity and legal authority to work in the United States.

AT WILL EMPLOYMENT

If hired, I agree that my employment with Camelback Academy is "at will." No implied, oral or written agreements contrary to the express language of this Agreement are valid unless they are in writing, by an authorized representative of Camelback Academy. I hereby acknowledge that I have read and understand the above statements.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT AND CONFIRM YOUR VOLUNTARY AGREEMENT

APPLICANT SIGNATURE _____

DATE _____

